



Campbell River Community Action Team
Contract Opportunity: Peer Coordinator

About the Campbell River Community Action Team:

The Campbell River Community Action Team (CAT) is mandated to develop and implement local action-oriented strategies that will help to address the overdose crisis in our region. The CAT members include social service organizations, people with lived experience, government departments, and other local stakeholders.

Today, the CAT manages a Peer Program that works to connect people with lived/living experience of substance use to employment, training, and community engagement opportunities. We work to support overdose prevention interventions, such as Naloxone programs and other harm reduction services. Further to this, we promote anti-stigma messaging and public education that aims to make our community a safer and more accepting place for all.

The Peer Coordinator works with the Project Coordinator and the Leadership team to ensure the successful organization and implementation of the CAT Peer Programs. The Peer Coordinator connects people to our peer programs and works with our partner organizations to support their peer initiatives.

Reports to: The CAT Leadership team and / or the Project Coordinator
Start date: As soon as possible, contract ends: Jan 31, 2022 (renewal dependant on continued funding)
Hours: Approximately 10 hours / week
Hours of Work: Flexible

Work Environment: Community-Based work, Travel between partner organizations, and the local community required. Must be willing to meet and work with people with lived/living experience of substance use and connect with local social service providers and partners. Personal office supplies required, with own computer and telecommunications.

Remuneration: Commiserate with experience

Responsibilities	Deliverables
Overseeing Peer Honorarium tracking, cash dispersals, and hours	Maintain appropriate records and signature sheets for submission to coordinator
Connect, support, and liaise with local social service organizations who manage CAT Supported Peer Programs	Peer Program monitoring and data acquisition as requested
Arranging check in times for peers to connect and debrief about current projects, and support regular Peer Advisory Meetings	Meeting notes
Develop and Organize relevant Peer Training opportunities	Work with partners to develop and offer peer training programs. Communicate these opportunities to local Peers

Peer Recruitment and Engagement	Maintain a data base of ongoing peer opportunities. Recruit and match people into the programs that they are interested in or may benefit from learning about.
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Skills and Abilities:

- Ability to connect and respectfully communicate with people from diverse backgrounds, and life experiences
- Contact people, through a variety of communications mediums, to ensure that they are aware of Peer opportunities and have the tools they need to attend.
- Basic computer skills, and working knowledge of Microsoft Office and Excel
- Responsive communicator, and proficient with e-mail
- Open-minded, and non-judgemental
- Must have the ability to successfully work with people who have different perspectives and/or points of view
- Self-motivated, with the ability to take initiative and implement projects through to completion.
- The ability to adapt, accept feedback, and alter pre-conceived ideas when presented with new or different information.

Some things we would consider an asset in an applicant

- Basic social service training or experience
- Experience working with people with lived experience of substance use.
- Personal lived experience of substance use
- Experience working in a peer support or personal support role.

Please e-mail your resume and/or expression of interest to:

Info@communityactioncr.ca

Posting will remain open until filled